



SWABI CHAMBER OF COMMERCE & INDUSTRY

ELECTION SCHEDULE, 2024-26

**Muhammad Salman Khan.
Secretary -General**

**1-B Near, EZDMC Office, Gadoon Amazai Industrial Estate-23460, District: Swabi
Contact No: 03005030418 & 0938-270596**



**SWABI CHAMBER OF
COMMERCE AND INDUSTRY
SWABI**

Ref No: SCCI-2024/1001-07

Date: 03-07-2024

NOTICE OF BIENNIAL ELECTION 2024-26

SWABI CHAMBER OF COMMERCE & INDUSTRY

It is hereby notified to all the members of Swabi Chamber of Commerce and Industry that Schedule for Biennial Elections of 'Swabi Chamber of Commerce and Industry' has been approved by Executive Committee in the Meeting held on **Wednesday 03th of July, 2024** in accordance with Rule 14(1)(b) of Trade Organizations Rules, to elect all executive committee members, including 02 reserve seats for women entrepreneur and office bearers for the term 2024-2026.

- In this regard the election Schedule has been approved from Executive Committee Members and will be displayed at the Notice Board and at website. It is requested to members to notify regarding the changes in the name of authorized representative persons as early as possible till **Monday 08th July, 2024**.
- All the members are valuable; in this regard the distribution of seats of the Executive Committee amongst the Associate and Corporate members would be in proportion of respective number of voters in the provisional list of voters. The electoral college of each class of Executive Members would be the voters of the respective class.
- In this regard provisional voter list of corporate and associate members will be issued on **12-7-2024** after making necessary changes required in the names of authorized representatives, if any.

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SWABI CHAMBER OF COMMERCE AND INDUSTRY SWABI

- Swabi Chamber, Executive Committee has also approved and constituted an election commission, in accordance with the provisions of Articles No. 22 of Memorandum & Articles of Association of the Chamber and Rule 16 of the Trade Organization Rules - 2013 comprising the following members to conduct the elections:

1. **Mr. Anwar Said.**

Managing Director

M/s Anwar Said & Co

Village & Post Office Jalbai, Mohallah Khawar Ghara Tehsil Chota Lahore
District Swabi.

Anwar Said & Co
Govt. Contractor
Jalbai Distt. Swabi.

2. **Javed Akhtar.**

Managing Director

M/s Javed Akhtar & Co

Main Mardan Road Swabi City, District Swabi.

Javed Akhtar & Co
Govt. Contractor

3. **Tufail Ahmad.**

Proprietor.

M/s Tarbella & Travel & Tours

Shop No. 01 & 02 New City Market Topi City, District Swabi.

TARBELA TRAVEL AGENCY
City Market 1st Floor Topi
0936-274448 0300-5615017

- Elected Executive Committee will be formed after the elections and will meet on **14th of September, 2024 to elect women entrepreneur on 02 reserved seats for executive committee and after formation of complete executive committee, executive committee will elect President, Senior Vice President and Vice President for next term 2024-2026. In accordance with amendment of Trade Organizations Act, 2022 and amendments in Trade Organization Rule, 2013 the Elected Office Bearers of this Chamber will hold the charge of their offices from 01st October, 2024.**



**SWABI CHAMBER OF
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**ELECTIONS SCHEDULE FOR 2024-26
SWABI CHAMBER OF COMMERCE AND INDUSTRY**

S/No	Scheduled Event	Day	Final Date	Within Days	References from TOA & TOR, 2013
1	Executive Committee Meeting	Wednesday	3/7/2024		Sec 11(2)- Composition and Elections Rule 13(b)- Elections Within TOs Rule 14 (1)(b) Announcement of Elections. Rule 15 – Eligibility of Vote Rule 16 -Functions of Election Commission Rule 17- Elections Procedure Rule 18 Complete.
2	Issuance of election notice and a. Display at Notice Board. b. Display at Website. c. Submission to Regulator, DGTO, Islamabad.	Friday	5/7/2024	02 Days	Rule 14(2)
3	Last date for notifying changes of authorized representatives of the members.	Monday	08-07-2024	03 Days	Rule 18(2)

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4	Issuance of Provisional List of Voters. a. Display at Notice Board' b. Display at Website.	Friday	12/7/2024	07 Days	Rule 18(3)
Ashura Holidays 16th to 17th July, 2024					
5	Last date for submission of objections on the changes in the provisional list of voters.	Friday	19-07-2024	07 Days	Rule 18(4)
6	Action of Secretary – General on the objections on the changes in the provisional list of voters.	Wednesday	24-07-2024	05 Days	Rule 18(5)
7	Last date to make representation to the Election Commission, against the decision of Secretary General on	Saturday	27-07-2024	03 Days	Rule 18(6)
8	Decision by Election Commission on representation	Tuesday	30-07-2024	03 Days	Rule 18(6)



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9	Appeal against the decision of Election Commission before Regulator.	Friday	02-8-2024	03 Days	Rule 18 (7)
10	Decision by the Regulator of Trade Organizations on the objections/changes within 10days	Monday	12-08-2024	10 Days	Rule -18 (7)
Independence Day 14 August, 2024					
11	Issuance of final list of voters and issuance of nomination forms for nominating the candidates for the election of members of the executive committee. a. Display at Notice Board. b. Display at website. c. Submission to Regulator, DGTO.	Thursday	15-08-2024	02 Days	Rule 18(8)



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12	Last date of Filing the nominations for elections of the members of the Executive Committee (up to 05:00 PM) at the office of the Chamber 1-B near, EZDMC Office, Gadoon Amazai Industrial Estate, District: Swabi. (duly proposed and seconded by a duly registered voter and signed by the candidate, and submit to the Secretary General).	Monday	19-08-2024	04 Days	Rule 18(9)
13	Distribution of Final List of Voters to the Candidates seeking election of the members of Executive Committee.	Tuesday	20-08-2024	01 Day	Rule 18(10)
14	The nominations paper shall be scrutinized and display of list of Candidates seeking elections of the members of Executive Committee.	Wednesday	21-08-2024	01 Day	Rule 18(11)



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15	Last date for receiving objections if any on the Nominations of candidates seeking the elections of the members of Executive Committee (up to 05:00PM) before Elections Commission	Thursday	22-08-2024	01 Day	Rule 18(11)
17	Decision of Election Commission on the objections on the nomination of the candidates seeking the election as members of Executive Committee.	Saturday	24-08-2024	02 Days	Rule -18 (12)
18	May file Appeal before Regulator against Decision of Election Commission Decision	Monday	26-08-2024	02 Day	Rule -18 (13)
19	Decision by Regulator on Objections	Monday	02-09-2024	07 Days	Rule -18 (13)



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20	Issuance of final list of candidates seeking election for the members of executive committee.	Wednesday	04-09-2024	02 Days	Rule -18 (14)
21	Issuance Notice of AGM (if any change, then 21 days prior notice will be given)	Thursday	05-09-2024		Sec 132(3) Companies Act, 2017
22	Polling for election of members of the executive committee from 09:00 AM to 05:00PM, at Secretariat Office, Swabi Chamber of Commerce and Industry	Monday	09-09-2024	05 Days	Rule -18 (15)
23	Last date for filing of nominations of the candidates seeking election of the Office of the President, Senior Vice President, Vice President and for women entrepreneur (Up to 05:00PM) at Secretariat office, Swabi Chamber of Commerce and Industry.	Wednesday	11-09-2024	02 Days	Rule -18 (16)

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	(Duly proposed and seconded by an elected executive committee's member and signed by the candidate)				
24	The nomination papers shall be scrutinized and display of the list of candidates for the office of President, Senior Vice President and Vice President.	Thursday	12-09-2024	01 Days	Rule -18 (17)
25	Polling for election of President, Senior Vice President and on two seats reserved for women entrepreneurs	Saturday	14-09-2024 For Women 02:00 PM to 3:30 PM For Office Bearers 3:30 PM to 4:30 PM	02 Days	Rule -18 (18)
26	Annual General Meeting (Time & Venue to be announced Later with consensus from members). a. Display at Notice Board. b. Display at Website.	Thursday	26-09-2024	Within 15 days but before 30 Septem ber	Rule - 18 (19)(b), (20) & (21)



**SWABI CHAMBER OF
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27	Informing to Regulator, Trade Organization about Annual General Elections 2024-25 Results.	Saturday	28-09-2024	07 days	Rule – 18(21)(C)
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On behalf of the Executive Committee, Swabi Chamber of Commerce and Industry.

Muhammad Salman Khan.
Secretary –General

Encl: As Above.

Notes:-

1. The Final List of Voters and Nomination Forms for Executive Committee Members would be issued on **14th of August, 2024 and polling for Office bearers and women entrepreneur will be held on Saturday 14th September, 2024** . The Nomination forms would be issued to written request. The Provisional and Final List of Voters would also be displayed at the notice Board, and on official Website.
2. The Election Commission would be the in-charge of all election arrangements in accordance with the provisions of Articles No.22 of the Memorandum & Articles of Association of the Chamber and Rule 17 of Trade Organization Rules -2013.
3. The Voters are requested to kindly bring their Membership Card, valid CNIC, Valid Passport or Valid Driving License that contains their valid CNIC number at the time of polling for identification in accordance with Article No. 23 (e) (ii) of Memorandum and Articles of Association of the Chamber and Rule No. 19 of the Trade Organization Rules -2013.
4. For any further details members may contact to Secretary General.

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